1st Wormley Scout and Guide Group
Cozens Lane West
Broxbourne
Hertfordshire
EN10 6QL

Booking Form

Hirer Details					
Event Organiser: (Hirer)			**Invoice To: (if different)**		
Name			Name		
Address			Address		
Phone			Phone		
Email			Email		
Association to Group:	Volunteer	Group Member or Parent	Youth/community group or charity	External	

Period of Hire			
From (date and time):		To (date and time):	
Description of Event:			

Halls and Equipment			
Item	**Rate**	**Quantity (or hours)**	**Total**
Oswald Hall			
Price Hall			
		TOTAL:	

I enclose a non-refundable deposit of £……. (10% of total booking fee)
OR
I enclose full payment of £…… (Cheques payable to '1st Wormley Scout Group Council')

(If you require an email receipt, please tick here: ☐)

I confirm that I have read and understood the terms and conditions of hire.

Signed…… Date……..

Name…….. Group……

Please return form and payment to the address at the top of this form.

OFFICE USE ONLY

Deposit Date	Amount	Calendar	Final Invoice	Final Date	Final Amount